

Academic Dishonesty

Academic Dishonesty is a violation of the DKICP Academic Policies and the UH Hilo Student [Conduct Code](#).

1. **Acts of academic dishonesty** include, but are not limited to, the following:
 - a. Cheating, plagiarism, or other forms of academic dishonesty. Cheating is an act of academic dishonesty and includes, but is not limited to:
 - i. Use of any unauthorized assistance in taking quizzes, tests, or examinations;
 - ii. Use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments;
 - iii. The acquisition, without permission, of tests or other academic material belonging to a member of the UH faculty, staff or student body;
 - iv. Engaging in any behavior specifically prohibited by a faculty member in the course syllabus or class discussion; and
 - v. Use of artificial intelligence (AI) platforms to produce content for course assignments and assessments, unless expressly allowed by the instructor, is a violation of DKICP's academic policy and is prohibited.
 - b. Plagiarism is also an act of academic dishonesty and includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgement. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.
2. **Process for Dealing with Academic Dishonesty**
 - a. In cases of suspected or admitted academic dishonesty, the instructor shall attempt to discuss the matter with the student. The instructor may bring the situation to the attention of the department chairperson, the student's advisor, division chairperson, and/or appropriate academic dean. In cases where the student admits that s/he was responsible for an act of academic dishonesty, the instructor may, within the context of the course:
 - I. Require the student to re-do the assignment
 - II. Give a failing or reduced grade for the assignment
 - III. Give a failing or reduced grade for the course
 - b. If the student contests his/her responsibility, the instructor may not take action against the student but must refer the case to the Student Conduct Administrator (SCA) for administrative hearing and disposition under this Code. The SCA may pursue such matters as a disciplinary action under this Code if, after a preliminary investigation, it is his/her determination that it is more likely than not that the student is responsible for academic dishonesty.
3. **Sanctions** may be imposed upon a student found responsible for violating the Student Conduct Code. More than one sanction may be imposed for a single violation.
 - a. Written reprimand

- b. Probation
- c. Loss of privileges
- d. Restitution
- e. Work Assignments
- f. Dismissal
- g. Rescission of grades or degree
- h. Withholding degree
- i. Interim suspension/removal/ban