University of Hawai‘i at Hilo
The Daniel K. Inouye College of Pharmacy
Class of 2019
Matriculated Student Checklist

Complete Initial Matriculation Documents
- Matriculation Agreement
- Matriculation Deposit Form & $500 Deposit Payment
- Residency Declaration Form (Please Note: Only submit this form again if your residency information has changed since the time of your application.)

Mail Initial Matriculation Documents to:
University of Hawaii at Hilo
The Daniel K. Inouye College of Pharmacy
Office of Student Services
200 W. Kawili St
Hilo, HI 96720

Complete and submit a FAFSA (if utilizing financial aid services) starting January 1, 2015
- Please call Kolby Santiago at the UH-Hilo financial aid office at (808) 932-7450 if you have questions regarding financial aid service, including financial aid due dates, loans, disbursement dates, etc.

Complete Pre-requisite Coursework
- All pre-requisites must be successfully completed with a grade of C or better prior to the first day of orientation on August 17, 2015. (Please note all students must be on campus for orientation week from 8/17/15- 8/20/15).
- If coursework is not fully completed by June 1, 2015 the student must submit a letter from the instructor verifying that prerequisite coursework is in process and that a satisfactory grade is being earned.
- If coursework is completed after June 1, 2015 an additional updated official transcript must be sent to address below once your grade has been posted and prior to the first day of orientation.

Submit Official Transcripts from Each Institution Attended
- All official transcripts must be sent to DKICP Office of Student Services by June 1, 2015 after all courses are completed.
- Students do not need to send transcripts from institutions within the University of Hawai‘i System which includes UH Manoa, UH Hilo, UH West Oahu, Maui College, and the community colleges.
- Please note the transcripts you sent to PharmCAS during the application process will NOT fulfill this requirement.

Rev. 2/15
Transcripts should be addressed directly to:
University of Hawaii at Hilo
The Daniel K. Inouye College of Pharmacy
Office of Student Services
200 W. Kawili Street
Hilo, HI 96720

Submit original Student Health Clearance Documents with appropriate supporting documents by June 1, 2015. **IMPORTANT:** Each student must retain a copy of all their health related documents for their files. Students must bring this paperwork with them to Hilo in August 2015.
- HHSC Acknowledgement and Understanding Form
- HHSC Drug Screening Authorization Form
- Criminal Background Check Acknowledgement
- Criminal History Record Checks Form
- HMC Latex Sensitivity Questionnaire Form
- Health Appraisal & Medical Surveillance Screening Questionnaire
- Consent for the Release of Medical Information
- TB and Immunization Record Form and appropriate supporting documents (copy of titer lab results, etc)

Mail Student Health Clearance Documents to:
University of Hawaii at Hilo
The Daniel K. Inouye College of Pharmacy
Office of Experientials
200 W. Kawili Street
Hilo, HI 96720

**Proof of Certification in Cardiopulmonary Resuscitation (CPR for Adult, Child and Infant CPR) with AED (Automatic External Defibrillator) for the Healthcare Provider / Professional Rescuer / or equivalent:**
- Must submit a copy of your signed current CPR certification card by August 17, 2015

**Proof of Health Insurance**
- Must submit a copy of your valid health insurance card by August 17, 2015

**Review the [http://pharmacy.uhh.hawaii.edu/uhhcopacceptedstnsonly.php](http://pharmacy.uhh.hawaii.edu/uhhcopacceptedstnsonly.php) website in its entirety.**

If you have any questions regarding the information on this form please contact the Daniel K. Inouye College of Pharmacy Office of Student Services at (808) 932-7140 or by email at pharmacy@hawaii.edu.